

June 18, 2018
Wellman, Iowa

The Wellman City Council met in regular session in the Council Chambers of the Wellman Municipal Building at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk and the following Council Members: Robert Goodrich, Shannon McCain, Mark Philpot, Robert Freeman, & Tracy Owens. Following the Pledge of Allegiance, the Consent Agenda was approved upon motion by Philpot, Seconded by Owens and all aye votes. The consent agenda includes the agenda, minutes from previous meeting, Approval of May Financials, Approval of Cilino's Liquor License, Approval of Goodwin Sr. Dining Commission members-July 1, 2018-June 30, 2019, and the following claims:

6/18 Payroll

Megan E Harris	\$350.22
Ashten E VanWinkle	\$133.58
Carol A Wilkins	\$927.41
Troy M Wilkins	\$370.50
Teresa K Lampe	\$1,009.08
Ryan J Miller	\$276.80
Beth A VanWinkle	\$1,186.82
Betty J Johnston	\$129.25
Timothy J Garrett	\$1,705.54
Travis D Hartley	\$1,082.73
Jesse J Meade	\$1,148.28
Josh S VanWinkle	\$1,052.57
Kelly L Litwiller	\$1,664.98
Cynthia S Thrapp	\$878.73
Fed Taxes	\$3,605.45
State Taxes	\$1,343.00
BC/BS	\$7,333.60
AFLAC	\$227.63
IPERS	\$4,932.13
HACAP	Refund Check \$868.90
Amazon	Library SRP Supplies \$78.31
Baker & Taylor Books	Library Books \$892.80
Baker Paper Company	PAC/Parks Liners & Tissue Paper \$293.75
Binns & Stevens Dust Control	2018 Dust Control Application \$443.00
Brown Supply Co.	WTP Supplies \$550.00
Carol A Wilkins	Library Supplies Reimbursements \$591.15
City Sewer Service	Locate Lines \$255.00
Clayton Energy Corp.	May Gas Purchase \$4,684.90
Community Country Store	Clothing Allowance-JV \$215.32
Companion Corp.	Library Software Subscription Renewal \$799.00
Demco	Library SRP Supplies \$81.47
Dorsey & Whitney	Special Assessment Project \$965.50
Eastern Iowa Light & Power	Lift Station \$108.93
Eldon C Stutsman	WTP Foam Pigs \$227.00

FIS Merchant Services	Merchant Fees	\$535.57
Freeman Foods	Streets/Sr Dining Supplies & Skate Merch for Resale	\$130.31
Hawkins	WTP Chemicals	\$2,711.81
HR Green	WWTP Inspection	\$850.00
Iowa City/County Management	Membership Dues	\$120.00
Iowa History Journal	Library Subscription Renewal	\$18.95
Iowa One Call	April/May One Calls	\$44.10
Iowa Prisons Industries	Street/Traffic Signs	\$1,210.05
J&S Plumbing & Heating	Sr. Dining Restroom Valve/Flapper	\$77.65
John Deere Financial	Mower Blade	\$69.69
Kalona Machine Shop	Tank Rental/Oxygen Exchange	\$133.25
Kalonial Tree Service	7th Ave Dead Tree Limbs Removal	\$160.00
Keystone Laboratories	Drinking Water/WWTP Labs	\$1,553.82
Mahaska Bottling Co.	Skate Pop for Resale	\$139.50
Martin Gardner Architecture	Library Expansion Schematic Design	\$1,421.04
Megan E Harris	Library SRP Supplies Reimbursement	\$15.88
Municipal Gas System	Furnace Rebate	\$400.00
Noah Rider Productions	Library SRP	\$375.00
Reggie Tire	City Equipment Fuel	\$494.20
Rex's Refill & Supplies	Library Color/Black Toner	\$102.47
SESAC	2018 Skate Rink Music License	\$417.00
State Hygienic Laboratory	WTP Labs	\$26.00
Technology Services	Monthly Maintenance/Library	\$180.00
The News	Library/City Hall 1 Year Subscription	\$86.00
Thrapp Electric	Ball Field Shed Breaker	\$764.00
USDA	Parkside Payment	\$2,532.00
Washington Community YMCA	May Fees	\$266.70
Wellman Heritage Society	FY18 Donation	\$500.00
Yotty's	WTP/WWTP/Shop Supplies	\$83.57
ZNC Precision Powersports	Ranger Fuel Pump	\$189.99
TOTAL		\$56,021.88

May Financials:

	Fund	Revenues	Expenses
001	General Fund	\$905.52	\$16,838.30
003	Aid to Public Library	\$9.01	\$125.16
004	Liability/Prop Ins	\$2.24	\$9,978.00
006	Street Assessment	\$6.04	\$0.00
007	Tax Credit Reimbursement	\$4.81	\$65.26
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$16,912.17	\$4,362.71
112	Employee Benefit	\$2.48	\$1,269.47
121	Local Option Sales Tax	\$11,993.34	\$0.00

125	Tax Increment Financing	\$28.38	\$0.00
127	Housing & Urban	\$2.97	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$468.85	\$3,146.97
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$4,645.00	\$4,475.07
152	Parkside	\$2,755.82	\$5,364.53
153	Parkside Maintenance	\$1.12	\$0.00
154	Parks Playground Project	\$4,000.00	\$9,000.00
156	Riverboat Municipal Grant	\$13.70	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$2,134.28	\$943.49
184	Sr Dining Project CD	\$410.00	\$0.00
200	Debt Svc 2012 A	\$10.46	\$0.00
205	Debt Svc 2012 B	\$0.00	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$40,039.97	\$21,793.65
601	Water Capital Projects	\$5.52	\$0.00
602	Water Sinking	\$0.02	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.67	\$0.00
610	Sewer	\$22,590.92	\$18,098.54
611	Sewer Capital Projects	\$5.32	\$0.00
612	Sewer Sinking	\$0.01	\$0.00
640	Gas	\$63,180.79	\$35,821.65
670	Landfill/Garbage	\$4,172.37	\$3,136.00
700	Cable TV	\$0.36	\$0.00
740	Storm Water	\$2,944.83	\$0.00
TOTAL		\$177,247.97	\$136,950.80

No one spoke in public forum.

Litwiller informed Council that Randy Tinnes stopped in the office on Friday to give the Sheriff's update due to him having today off. We had 46 calls last month with nothing out of the ordinary.

Resolution No. 18-20 A Resolution authorizing the City of Wellman to apply for WCRF grant for Senior Dining LED Lighting Project was introduced and caused to be read. Freeman moved to approve Resolution No. 18-20, Seconded by Owens and upon roll call the vote was unanimous ayes.

Resolution No. 18-21 A Resolution authorizing the City of Wellman to apply for WCRF grant for Disc Golf at North Park was introduced and caused to be read. McCain moved to approve Resolution No. 18-21, Seconded by Owens and upon roll call the vote was unanimous ayes.

Resolution No. 18-22 A Resolution to set employee salaries for FY19 was introduced and caused to be read. Owens moved to approve Resolution No. 18-22, Seconded by Freeman and upon roll call the vote was unanimous ayes.

Discussion and action on iTech Monthly Maintenance Quote was had. Litwiller explained that the old contract was for \$155/month and new contract would be for \$250/month. Owens made a motion to approve, McCain seconded and all voted aye.

Freeman made a motion to approve FY18 Annual Examination contract with Gronewold, Bell, Kyhnn & Co. P.C., Owens seconded and all voted aye.

Council moved into a work session to discuss water & wastewater operations. Tim Garrett, water/wastewater superintendent, gave council an update on the operations at the Water & Wastewater plants and explained some equipment upgrades that need to be done to continue with operations. He also went through and showed council some of the daily logs that need to be done and how "google dropbox" works in order to keep documentation of these logs. He then explained that Utility Services recommended that the water tower needs to be repainted and would like to do this in the near future to have it completed before the 4th of July and wanted approval from Council to have this done. There would be no extra cost unless we wanted to change logo or design. Council gave the go ahead to have this done with no changes.

Goodrich made a motion to approve Wigen Quote for membrane change out and pressure/drum valves in the amount of \$9,250.00, Owens seconded and all voted aye.

Owens made a motion to approve Hawkins Quote for chemical tanks, scales & equipment in the amount of \$4,540.00, Goodrich seconded and all voted aye.

Freeman made a motion to approve Ace Electric Quote for air-line upgrades for wastewater plant Phase 1 in the amount of \$9,704.00, McCain seconded and all voted aye.

Philpot made a motion to approve Delta Industries Quote for blower/air compressor maintenance/service in the amount of \$2,156.88, McCain seconded and all voted aye.

With no further business McCain moved to adjournment at 7:11pm, Philpot seconded and all voted aye. The next regular City Council Meeting will be held Monday, July 2, 2018 at 5:30pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk subject to Council Approval.