

December 16, 2019  
Wellman, Iowa

The Wellman City Council met in regular session in the Council Chambers of the Wellman Municipal Building at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk and the following Council Members: Robert Goodrich, Shannon McCain, Robert Freeman & Tracy Owens; Mark Philpot absent. Following the Pledge of Allegiance, the Consent Agenda was approved upon motion by Freeman, seconded by Philpot and all voted aye. The consent agenda includes the agenda, minutes from previous meeting, Approval of Cilino's Liquor License, Approval of November Financials and the following:

**12/16 Payroll**

Megan E Harris		\$385.47
Kamren D Martin		\$131.14
Ashten E VanWinkle		\$101.19
Carol A Wilkins		\$1,042.46
Troy M Wilkins		\$377.33
Teresa K Lampe		\$1,093.20
Ryan J Miller		\$275.78
Beth A VanWinkle		\$1,261.25
Betty J Johnston		\$131.46
Timothy J Garrett		\$1,766.62
Travis D Hartley		\$1,003.37
Jesse J Meade		\$1,239.83
Josh S VanWinkle		\$1,111.73
Kelly L Litwiller		\$1,790.16
Cynthia S Thrapp		\$962.58
Fed Taxes		\$3,957.55
Bancard Center	December Skate Credit Card	\$925.41
US Bank	November PEFA Gas Purchase	\$10,822.74
Ace Electric	WTP Lights	\$2,812.64
Allied Glass	Parkside Window Replacements	\$4,097.00
Amazon	Library Wireless Keyboard/Mouse	\$32.22
ASI Sign Systems	Council Members Name Plates	\$250.00
Baker & Taylor Books	Library Books	\$515.19
Baker Paper Co.	City Hall/Library Cleaning Supplies	\$86.33
Becca Droll	Library Books Reimbursement	\$71.02
Brown Supply Co.	Shop/WTP Supplies	\$1,216.00
Carol A Wilkins	Library Mileage/Supplies Reimbursements	\$184.52
Cindy Thrapp	Parkside Vacuums Reimbursement	\$223.98
CIT Sewer Solutions	Smoke Testing Mobilization	\$1,700.00
Clayton Energy Corp.	November Gas Purchase	\$23,914.70
Cobb Oil	Gasoline	\$650.72
Eastern IA Light & Power	Lift Station	\$122.94
FIS Merchant Services	November Merchant Fees	\$684.72

Freeman Foods	Skate Merchandise for Resale/Fall Harvest Hot Dogs	\$449.47
Gambles	End loader Truck Bed Spray	\$84.95
Ideal Ready Mix	Concrete Blocks	\$222.50
Industrial Sales	Gas Supplies	\$393.81
ION Environmental Solutions	WTP/WWTP Labs	\$393.00
Iowa Prison Industries	Truck Route Signs/Bolts	\$1,250.95
JB Repair	Skid Loader Oil/Back Hoe Service	\$2,039.20
Johnson Controls	Parkside Annual Fire Alarm Service	\$587.88
Kalona Machine Shop	Tank Rental/End loader Parts	\$63.50
KCTC	Security TV Hookup/Cable	\$378.41
Menards	Xmas Lights	\$174.14
Municipal Gas System	Furnace Rebate	\$250.00
Rex's Refill & Supplies	Library Printer Toner	\$152.22
Star Food Service Equipment	Sr. Dining Dishwasher Repair	\$719.65
Summit Companies	Parkside Fire Sprinkler Service	\$1,400.00
iTech	Monthly Maintenance	\$155.00
The News	Sr. Dining Meals Ad	\$37.20
Thrapp Electric	Sunrise Yellow Room Lights	\$181.35
UMB Bank	Dec. 1st Debt Payments Fees	\$1,000.00
USABluebook	WTP/Shop Supplies & Chemicals	\$1,186.91
USDA	December Parkside Payment	\$2,532.00
Utility Safety & Design	November Retainer Fees	\$175.00
Utility Service Co.	Quarterly Water Tower	\$3,082.75
Wellman Auto Parts	Shop/Equipment/WTP Supplies	\$800.44
Wellman Post Office	City Hall Post Office Box	\$94.00
Yotty's	Shop/End loader Sewer/Library Supplies	\$301.06
<b>TOTAL</b>		<b>\$83,046.64</b>

November Financials:

	<b>Fund</b>	<b>Revenues</b>	<b>Expenses</b>
001	General Fund	\$22,549.70	\$17,833.86
003	Aid to Public Library	\$348.11	\$0.00
004	Liability/Prop Ins	\$1,485.23	\$0.00
006	Street Assessment	\$4.89	\$0.00
	Tax Credit		
007	Reimbursement	\$4.66	\$1,581.01
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$15,445.48	\$24,529.09
112	Employee Benefit	\$1,374.81	\$3,109.45
121	Local Option Sales Tax	\$13,575.65	\$3,176.25
125	Tax Increment Financing	\$1,165.16	\$7,735.00
127	Housing & Urban	\$2.99	\$0.00
131	Library County	\$0.00	\$346.00

132	Library Program	\$0.00	\$0.00
133	Library Local	\$310.17	\$197.60
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$5,983.41	\$2,881.41
152	Parkside	\$3,856.15	\$3,653.05
153	Parkside Maintenance	\$1.91	\$0.00
154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$6.11	\$3,325.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$435.34	\$925.96
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dinind CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$1,858.13	\$1,850.00
205	Debt Svc 2012 B	\$1,952.62	\$3,307.50
210	Debt Svc 2011 Infra	\$3,176.25	\$3,176.25
220	Debt Svc Parkside	\$3,325.00	\$5,857.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$44,172.38	\$64,416.18
601	Water Capital Projects	\$3.58	\$0.00
602	Water Sinking	\$26,355.02	\$26,355.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.68	\$0.00
610	Sewer	\$25,843.97	\$18,586.65
611	Sewer Capital Projects	\$6.02	\$0.00
612	Sewer Sinking	\$7,842.27	\$7,841.16
640	Gas	\$25,999.99	\$36,207.14
670	Landfill/Garbage	\$3,592.48	\$3,783.65
700	Cable TV	\$0.15	\$0.00
740	Storm Water	\$2,787.73	\$0.00
<b>TOTAL</b>		<b>\$213,467.04</b>	<b>\$240,674.21</b>

No one spoke in public forum.

Randy Tinnis indicated that we received 16 calls last month with nothing out of the ordinary.

Resolution No. 19-37 A resolution authorizing the City of Wellman to apply for WCRF Annual Municipal Grant was introduced and caused to be read. Freeman moved to approve Resolution No. 19-37, seconded by Goodrich and upon roll call the vote was 4 ayes; Philpot absent.

Goodrich made a motion to approve estimate from Dedicated Painting – Water Plant for \$5,800, Freeman seconded and all present voted aye.

Discussion and action on estimate from Central Pump & Motor LLC – water plant was had. Litwiller explained that there are 2 high service pumps in the water plant and without these pumps water does not flow. We rebuilt one of the pumps last year and now the second one is needing rebuilt. The estimate for rebuilding is \$10,705.64. Freeman made a motion to approve estimate, Owens seconded and all present voted aye.

Discussion and action on estimate from Garcia Carpet – water plant was had. Litwiller explained that Garrett received a couple estimates from Garcia Carpet to replace some vinyl and carpet in the water plant and that the estimates are only good through Dec. 21<sup>st</sup> due to sales being over. McCain made a motion to table this item until we get estimate from our local floor specialist, Owens seconded and all present voted aye.

Discussion and action on estimate from Central Pump & Motor LLC – wastewater plant was had. Litwiller explained that there are 6 sewer pumps in total, 2 at the lift station, 2 day to day pumps at the sewer plant and 2 high flow pumps also at the sewer plant. The one that is needing to be repaired/replaced is one of the high flow pumps. The estimate is \$5,123.79 for repairing and Garrett said it'd be somewhere between \$20K-25K for full replacement. McCain made a motion to approve estimate for repair, Owens seconded and all present voted aye.

Discussion and action on Storm/Sanitary Sewer issues at 1211 8<sup>th</sup> Ave (Fick Residence) was had. Litwiller explained to council and Fick that she has spoke with an engineer to get his opinion on the situation. He stated that they could do a report based on the videos of the Sanitary pipe which he has seen, but for him to give a report on whether the storm pipe caused the damage to Fick's property is something that they cannot do. He recommended that a company such as TerraCon could come in to do soil samples and also a structural engineer to evaluate things but he doesn't feel that this is the city's responsibilities to hire these companies. Council discussed these recommendations and questioned whether Fick would like to have these companies come in and take a look at the situation and if it is determined that the City is at fault then we could bring back to the table to determine what the next steps should be. Litwiller will get a contact number for TerraCon and get it to Fick.

With no further business to be discussed Owens moved for adjournment at 6:03pm, Freeman seconded and all present voted aye. The next regular City Council Meeting will be Monday, January 6, 2020 at 5:30pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk subject for Council Approval.