

November 16, 2020  
Wellman, Iowa

The Wellman City Council met in regular session in the Council Chambers of the Wellman Municipal Building at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk, and the following Council Members: Fern Bontrager, Aaron Fleming, Angela Stutzman, & Anthony Evans; Shannon McCain absent. Following the Pledge of Allegiance, the Consent Agenda was approved upon motion by Evans, seconded by Fleming and all present voted aye. The consent agenda includes the agenda, minutes from previous meeting, Approval of October Financials, and the following:

**11/16 Payroll**

Kamren Martin		\$158.91
Carol A Wilkins		\$1,083.58
Troy M Wilkins		\$423.10
Teresa K Lampe		\$1,134.00
Ryan J Miller		\$276.78
Beth A VanWinkle		\$1,301.61
Betty J Johnston		\$83.50
Timothy J Garrett		\$1,794.19
Travis D Hartley		\$1,031.23
Jesse J Meade		\$1,280.35
Josh S VanWinkle		\$1,141.52
Kelly L Litwiller		\$1,842.06
Cynthia S Thrapp		\$794.81
Fed Taxes		\$3,963.83
Alliant Energy	November Utility	\$26.38
Baker & Taylor Books	Library Books	\$767.76
Barco Municipal Products	Gas Survey Flags	\$301.34
Brown Supply	Vertical Meter Resetters	\$375.00
Carol A Wilkins	Library Books/Supplies Reimbursement	\$222.12
Central Iowa Distributing	Shop Towels	\$133.00
Clayton Energy	October Gas Purchase	\$5,766.45
Cox Sanitation	WTP Dumpster	\$25.00
Demco	Library Books/Supplies	\$202.68
Eastern Iowa Light & Power	Lift Station	\$121.61
Freeman Foods	Skate Rink Merch for Resale/Supplies	\$48.33
Hi-Line Inc.	Shop Supplies	\$792.39
Industrial Sales	Gas Pipe	\$463.74
ION Environmental Solutions	October WTP/WWTP Labs	\$456.00
IAMU	Gas Service Valves	\$963.00
Iowa Rural Water Assoc.	2021 Membership Renewal	\$275.00
J&S Plumbing, Htg., & A/C	WWTP Reznor	\$1,600.00
JB Repair	Chevy/Welder Repairs	\$1,075.15
Kalona Builders Supply	Gas Hex/Supplies	\$55.98
Kalona Machine Shop	Oct/Nov Gas Tank Rental	\$30.00

Kalonal Tree Service	Storm Damaged Tree Limb Removal	\$325.00
KCTC	Library Battery Back-up/Monthly Fee/Email/Server	\$475.67
Merchant Services	October Merchant Fees	\$588.00
PEFA, Inc.	Gas Purchase	\$7,036.88
Rex's Refill & Supplies	Library Toner Refills	\$110.68
USDA	November Parkside Payment	\$2,532.00
Utility Safety & Design	Paradigm/October Retainer Fee	\$1,008.98
Visa	Library/Skate Rink Credit Card	\$191.14
Washington Community YMCA	October Fees	\$200.00
Wellman Auto Parts	Gas/City Equipment/Shop Supplies	\$333.05
Yotty's	Gas Supplies	\$175.52
<b>TOTAL</b>		<b>\$42,987.32</b>

October Financials:

	<b>Fund</b>	<b>Revenues</b>	<b>Expenses</b>
001	General Fund	\$133,963.31	\$50,205.17
003	Aid to Public Library	\$4,116.07	\$0.00
004	Liability/Prop Ins	\$17,699.19	\$0.00
005	Flood Insurance-Fire Dept	\$0.00	\$0.00
006	Street Assessment Tax Credit	\$1,213.24	\$0.00
007	Reimbursement	\$4.59	\$2,443.48
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$12,176.62	\$11,886.16
112	Employee Benefit	\$14,950.23	\$2,925.38
121	Local Option Sales Tax	\$14,398.37	\$0.00
125	Tax Increment Financing	\$79,856.44	\$0.00
127	Housing & Urban	\$2.36	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$21.45	\$0.00
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$1,123.42	\$2,376.98
152	Parkside	\$1,455.86	\$619.60
153	Parkside Maintenance	\$1.50	\$0.00
154	Parks Playground Project Riverboat Municipal	\$0.01	\$0.00
156	Grant	\$27,829.08	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00

182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$10,230.31	\$680.57
184	Sr Dining Project CD	\$6,532.95	\$10,000.00
185	Sr Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$6.80	\$0.00
205	Debt Svc 2012 B	\$23,467.20	\$0.00
210	Debt Svc 2011 Infra	\$1,225.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$45,910.15	\$37,138.07
601	Water Capital Projects	\$2.83	\$0.00
602	Water Sinking	\$0.01	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.33	\$0.00
610	Sewer	\$27,577.90	\$13,080.46
611	Sewer Capital Projects	\$4.76	\$0.00
612	Sewer Sinking	\$0.88	\$0.00
640	Gas	\$20,410.91	\$26,655.71
670	Landfill/Garbage	\$3,787.07	\$3,108.25
700	Cable TV	\$0.10	\$0.00
740	Storm Water	\$2,906.54	\$5,550.00
<b>TOTAL</b>		<b>\$450,876.48</b>	<b>\$169,201.83</b>

In public forum, Kendall Leichty spoke in regards to his property at 907 7<sup>th</sup> St. He requested an update on where the city was on fixing the water runoff issues that is ruining his foundation which allows the water to run into his utility room in his basement. Miller stated that we will have VanWinkle get in touch with Leichty to reassess this issue.

Tinnes was not present for the Sheriff's update.

Resolution No. 20-34 A Resolution to approve County TIF Certification was introduced and caused to be read. Bontrager moved to approve Resolution No. 20-34, Stutzman seconded and upon roll call the vote was 4 ayes: McCain absent.

Resolution No. 20-35 A Resolution providing for reduction of interest rate of Water Revenue Bond was introduced and caused to be read. Fleming moved to approve Resolution No. 20-35, Evans seconded and upon roll call the vote was 4 ayes: McCain absent.

Resolution No. 20-36 A Resolution to add streetlight to corner of 816 11<sup>th</sup> Ave, Wellman was introduced and caused to be read. Yoder was present for the discussion. Council discussed the streetlight location and whether they felt it was needed. Resolution No. 20-36 was not passed due to no motion being made.

Discussion and action on Viking Industrial Painting – Clear Well Cleaning Estimate was had. Evans made a motion to approve Viking Industrial Painting estimate for \$2,300, Bontrager seconded and all present voted aye.

Discussion and action on Mc2 estimate for UV Lamps and Sleeves replacement – WWTP was had. Evans made a motion to approve Mc2 estimate for \$12,224.96, Fleming seconded and all present voted aye.

Discussion and action on Ace Electric estimate – Water Plant Exhaust Fan was had. Evans made a motion to approve Ace Electric estimate for \$2,250, Stutzman seconded and all present voted aye.

Discussion on Face coverings/Mask recommendation for City of Wellman was put on hold due to the Governor’s Address to the State scheduled for 6:30pm.

Discussion and action on Finish Line Technology – installation of security cameras at City Maintenance Shed & Skate Rink was had. Litwiller explained that these quotes are for indoor and outdoor security cameras. The amount will cost \$1,872.50 for each location. Evans made a motion to approve both quotes, Stutzman seconded and all present voted aye.

Discussion and action on Agreement Amendment with Tyler Technologies was had. Litwiller explained that the previous contract with Tyler Technologies was for 5 years and the term is up for renewal. The new contract will be an annual renewal going forward. The amount of the new contract will be \$8,412.60. Bontrager made a motion to approve, Fleming seconded and all present voted aye.

Discussion on Employee Handbook was had. Council discussed the changes that were made to the handbook and would like to have a final draft presented at the next council meeting.

Discussion and action on Skate Rink Operations (Private Parties & Saturday Skate) was had. Bontrager made the motion to close the Skate Rink through the end of 2020 and will reevaluate at the first meeting in January, Stutzman seconded and all present voted aye.

Motion by Bontrager, seconded by Evans and upon roll call the vote was 4 ayes; McCain absent, council entered into closed session at 6:35pm per Iowa Coded Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual request a closed session.

Upon motion by Stutzman, seconded by Bontrager and all aye votes, council entered into open session at 7:07pm.

With no further business to be discussed Bontrager moved for adjournment at 7:26pm, Evans seconded and all present voted aye. The next regular City Council Meeting will be held Monday, December 7, 2020 at 5:30pm in the Banquet Hall at Parkside Activity Center.

Minutes transcribed by the City Clerk subject to Council Approval.