

April 6, 2020
Wellman, Iowa

The Wellman City Council met in special session via conference call in order to help stop the spread of the COVID-19 virus at 5:30 pm. Mayor Ryan Miller along with the City Administrator, City Clerk and the following Council Members: Shannon McCain, Aaron Fleming, Angela Stutzman, Anthony Evans, & Mark Philpot were all present via conference call. The Consent Agenda was approved upon motion by McCain, seconded by Stutzman and all voted aye by roll call. The consent agenda includes the agenda, minutes from previous meeting, Approval of March Financials and the following:

3/23 Payroll

Megan E Harris	\$288.88
Kamren Martin	\$197.41
Ashten E VanWinkle	\$434.86
Carol A Wilkins	\$1,026.23
Troy M Wilkins	\$407.77
Teresa K Lampe	\$1,096.34
Anthony G Evans	\$193.93
Aaron M Fleming	\$193.74
Shannon K McCain	\$129.16
Ryan J Miller	\$276.78
Mark C Philpot	\$193.93
Angela D Stutzman	\$193.74
Beth A VanWinkle	\$1,266.30
Betty J Johnston	\$97.90
Timothy J Garrett	\$1,772.35
Travis D Hartley	\$1,006.10
Jesse J Meade	\$1,242.96
Josh S VanWinkle	\$1,113.86
Kelly L Litwiller	\$1,797.80
Cynthia S Thrapp	\$965.36
Fed Taxes	\$4,024.29
State Taxes	\$1,309.00
IPERS	\$1,704.33
BC/BS	\$8,495.62
AFLAC	\$253.56

4/6 Payroll

Megan E Harris	\$390.17
Kamren Martin	\$68.56
Ashten E VanWinkle	\$68.56
Carol A Wilkins	\$1,026.23
Troy M Wilkins	\$405.37
Teresa K Lampe	\$1,096.34
Beth A VanWinkle	\$1,273.70
Betty J Johnston	\$42.86

Timothy J Garrett		\$1,772.35
Travis D Hartley		\$1,106.01
Jesse J Meade		\$1,306.78
Josh S VanWinkle		\$1,113.86
Kelly L Litwiller		\$1,797.80
Cynthia S Thrapp		\$965.35
Fed Taxes		\$3,990.30
Visa	April City Hall Credit Card	\$1,962.63
Beth VanWinkle-City Clerk	Feb/Mar Petty Cash	\$26.60
Cox Sanitation & Recycling	March Large Sticker/Recycling	\$2,990.00
Jesse J Meade	March Cell Reimbursement	\$70.00
Josh S VanWinkle	March Cell Reimbursement	\$70.00
Teresa K Lampe	March Cell Reimbursement	\$60.00
Kelly L Litwiller	March Cell Reimbursement	\$60.00
Timothy J Garrett	March Cell Reimbursement	\$70.00
Travis D Hartley	March Cell Reimbursement	\$70.00
William D Nickell	April Yard Waste	\$175.00
Paws & More	March City Contribution/Customer Donations	\$372.92
Treasurer State of Iowa	1st Quarter Gas Tax	\$726.00
Standard Pest Control	April Pest Control	\$45.00
Treasurer State of Iowa	March Sales/Water Excise Tax	\$3,884.00
Todd Troyer	March Building Permits	\$105.00
Wellman Emporium Assoc.	April Sr. Dining Condo Fee	\$136.54
AAA Mechanical Contractors	WTP Valves/Meter/Supplies	\$4,143.76
Ace Electric	WWTP Low Coolant Alarm	\$236.36
Alliant Energy	City Utilities	\$11,311.76
Allied Glass	Parkside Window Replacement	\$2,734.00
Baker & Taylor	Library Books	\$342.54
Baker Paper	Trash Liners	\$32.09
Binns & Stevens Dust Control	Permit Fee	\$50.00
Central IA Distributing	WTP Supplies	\$101.60
City of Wellman	City Utilities	\$2,654.00
City Sewer Service	Waterjet Manhole	\$605.00
Cox Sanitation & Recycling	Trash Bags/WWTP & WTP Dumpster	\$450.00
Dearborn National	Employee Premiums	\$173.87
Garden & Associates	Utility Mapping/Smoke Testing	\$1,233.75
IAMU	2020 OQ Training Tasks	\$2,595.00
J&M Display Sales	FY20 Fireworks	\$12,000.00
Jetco, Inc.	WTP Flowmeter	\$2,867.65
Kalona Machine Shop	Mar/Apr Gas Tank Rental	\$26.00
KCTC	Server Fee/Email Hosting/Service Labor	\$83.89
Lynch Dallas	Attorney Fees	\$1,441.50
PEFA, Inc.	March Gas Purchase	\$9,990.24

Schimberg Co.	WTP Supplies	\$691.50
Joe Tebockhorst	Banquet Hall Rental Refund	\$300.00
iTech	Laptop & Supplies/Monthly Maintenance	\$1,134.97
The News	March Minutes	\$104.19
USABluebook	WTP Chemkeys/Supplies	\$843.25
USDI	Dimp Re-evaluation/March Retainer Fee	\$865.00
Visa	Library Books	\$33.56
Washington Community YMCA	March Building Fees	\$40.00
Wellman Auto Parts	Streets/WTP/Gas Supplies	\$41.71
Wellman Co-op Telephone	City Telephones	\$901.34
ZNC Precision Powersports	Ranger Repairs	\$224.34
Visa	Skate Rink Credit Card	\$435.43
Quality Window Cleaning	City Hall Window Cleaning	\$30.00
Yotty's	WTP Supplies	\$604.84
Washington Co. Auditor	Law Enforcement	\$17,189.25
USDA	Parkside Payment	\$2,532.00
Clayton Energy	March Gas Purchase	\$6,622.27
Total		\$142,596.79

March Financials:

	Fund	Revenues	Expenses
001	General Fund	\$12,697.06	\$15,035.27
003	Aid to Public Library	\$330.36	\$0.00
004	Liability/Prop Ins	\$1,408.42	\$31,452.73
006	Street Assessment	\$4.66	\$0.00
007	Tax Credit Reimbursement	\$4.44	\$531.17
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$7,137.17	\$8,570.54
112	Employee Benefit	\$1,305.92	\$2,220.30
121	Local Option Sales Tax	\$11,744.74	\$7,814.56
125	Tax Increment Financing	\$3,266.15	\$0.00
127	Housing & Urban	\$2.64	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$7,747.42	\$70.10
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$2,421.00	\$7,059.27
152	Parkside	\$1,755.82	\$1,800.55
153	Parkside Maintenance	\$1.66	\$0.00

154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$23,072.18	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$571.45	\$707.44
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$6.44	\$0.00
205	Debt Svc 2012 B	\$1,966.79	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$45,056.88	\$45,298.86
601	Water Capital Projects	\$3.17	\$0.00
602	Water Sinking	\$0.01	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.49	\$0.00
610	Sewer	\$26,648.04	\$34,125.01
611	Sewer Capital Projects	\$5.32	\$0.00
612	Sewer Sinking	\$0.98	\$0.00
640	Gas	\$69,088.36	\$40,225.13
670	Landfill/Garbage	\$3,909.51	\$3,165.00
700	Cable TV	-\$0.11	\$153.00
740	Storm Water	\$3,033.07	\$1,987.50
TOTAL		\$223,191.04	\$202,748.43

No one spoke in public forum.

Tim Garrett gave council an update on the City's Water loss.

Resolution No. 20-13 A Resolution to appoint Tobi Boyse to Temporary Part-time summer mowing was introduced and caused to be read. Evans moved to approve Resolution No. 20-13, seconded by McCain and upon roll call the vote was all ayes.

Resolution No. 20-14 A Resolution directing the Clerk to publish notice of hearing on Adoption of the proposed "Code of Ordinance of the City of Wellman, Iowa" was introduced and caused to be read. Public Hearing will be at the April 20th Council Meeting. Stutzman moved to approve Resolution No. 20-14, seconded by Fleming and upon roll call the vote was all ayes.

Resolution No. 20-15 A Resolution proposing Ordinance to amend Chapter 21 of the Code of Ordinances pertaining to the Library Board of Trustees and setting public hearing was introduced and caused to be read. Fleming moved to approve Resolution No. 20-15, seconded by Evans and upon roll call the vote was all ayes.

Resolution No. 20-16 A Resolution proposing Ordinance amending Chapter 45 (Alcohol consumption and intoxication) and Chapter 47 (Park Regulations) of Code of Ordinances of the City of Wellman, Iowa and setting publication hearing was introduced and caused to be read. Public Hearing will be at the April 20th Council Meeting. McCain moved to approve Resolution No. 20-16, seconded by Fleming and upon roll call the vote was all ayes.

Discussion and action on estimate from Ace Electric for Water Plant was had. Garrett explained that when the new blower was installed it was brought to their attention that the wire size was smaller than what was required for the blower. Evans made a motion to accept the estimate of \$2,893 from Ace Electric, Philpot seconded and upon roll call the vote was all ayes.

Discussion and action on estimate from Central Pump & Motor LLC for Wastewater Plant was had. Garrett explained the estimate for the High Flow Pump Repair. Evans made a motion to move forward with the repair for \$5,002.59, McCain seconded and upon roll call the vote was all ayes.

Discussion and action on CIT Sewer Solutions estimate for Sanitary Sewer Maintenance Plan was had. Litwiller explained the two different Plan options. The first one is a 5-year completion plan with a minimum amount of \$20,000 per year. The other one is a 3-year completion plan with a minimum amount of \$40,000 per year. She had them give her the two options in hopes that there wouldn't be much difference in the two and could have the whole project completed quicker. Evans made a motion to go with the 5-year plan, Stutzman seconded and upon roll call the vote was all ayes.

Discussion and action on USABLUETEST estimate for Dehumidifiers for Water Plant was had. McCain made a motion to approve the purchase of 2 Dehumidifiers for \$5,728.31, Stutzman seconded and upon roll call the vote was all ayes.

Fleming made a motion to approve first amendment of Service Contract with Kalonial Tree Services, regarding Ash Trees, Evans seconded and upon roll call the vote was all ayes.

Discussion and action on approval of 4th of July Fireworks Permit for Wellman VFD was had. Litwiller explained that the company that we get the fireworks from told Jim Seward that if we end up needing to return due to the COVID situation that they would not charge us a restocking fee and refund our money. Stutzman made a motion to approve the Fireworks Permit, Evans seconded and upon roll call the vote was all ayes.

Litwiller gave council an update regarding the Nuisance Properties & Abandoned/Vacant Homes in Wellman and went over her plan of action.

Discussion on Truck Route was had. Litwiller explained that she has made some phone calls regarding the closing of 13th street and found that this street is considered a farm to market so she doesn't think that we can close it to trucks. She needs to know how council would like to move forward on the truck route map. Council discussed their feelings on the truck route and asked that Litwiller move forward on the changes and bring back to the table.

Litwiller gave Council an update on COVID-19 crisis and the changes that the city and county are making in order to follow the governor's requests and proclamations.

With no further business to be discussed Philpot moved for adjournment at 7:21pm, McCain seconded and upon roll call the vote was all ayes. The next Council Meeting will be held Monday, April 20, 2020 at 5:30pm via conference call. Call 1-978-990-5000 and use access code 633755 to join.

Minutes transcribed by the City Clerk subject to Council Approval.

