

May 18, 2020
Wellman, Iowa

The Wellman City Council met in regular session via Zoom meeting in order to help stop the spread of the COVID-19 virus at 5:30 pm. On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. Therefore, only City Clerk Beth VanWinkle was present at Wellman City Hall. Mayor Ryan Miller along with the City Administrator and the following Council Members: Shannon McCain, Aaron Fleming, Angela Stutzman, Anthony Evans, & Mark Philpot were all present via Zoom. The Consent Agenda was approved upon motion by McCain, seconded by Stutzman and all voted aye by roll call. The consent agenda includes the agenda, minutes from previous meeting, Approval of April Financials, Approval of Freeman Foods Cigarette/Tobacco/Nicotine/Vapor Permit, and the following:

5/18 Payroll

Megan E Harris		\$353.01
Kamren Martin		\$102.85
Ashten E VanWinkle		\$102.85
Carol A Wilkins		\$1,026.23
Troy M Wilkins		\$405.38
Teresa K Lampe		\$1,096.34
Ryan J Miller		\$276.78
Beth A VanWinkle		\$1,266.30
Betty J Johnston		\$123.92
Timothy J Garrett		\$1,747.35
Travis D Hartley		\$1,006.10
Jesse J Meade		\$1,242.97
Josh S VanWinkle		\$1,113.86
Kelly L Litwiller		\$1,797.80
Cynthia S Thrapp		\$965.36
Fed Taxes		\$3,964.39
State Taxes		\$1,347.00
IPERS		\$5,548.51
BC/BS		\$8,495.62
AFLAC		\$253.56
Sonya Walshire	Deposit Refund	\$34.52
Eli Steckley	Deposit Refund	\$164.13
Ace Electric Inc.	WWTP/Parkside Generator Maintenance	\$2,502.73
ALA Member Services	Library Membership Renewal	\$175.00
Alliant Energy	3rd St. Siren Final Bill	\$9.21
Baker & Taylor Books	Library Books	\$502.75
Bookman Kustom Fab & Repair	WTP Valve	\$493.98
Boyse Dozing	Trailer Court Meter Pit	\$1,190.00
Brown Supply	Gas/Streets Supplies	\$761.00
Carol A Wilkins	Library Supplies/DVD's Reimbursement	\$99.42

City of Wellman	April/May Utilities	\$4,708.58
Clayton Energy	April Gas Purchase	\$5,208.78
Demco	Library Supplies	\$309.78
Eastern IA Light & Power Co.	April Lift Station	\$126.66
Electric Pump	WWTP UV Service Call	\$780.30
FIS Merchant Services	April Merchant Fees	\$0.88
Freeman Foods	Shop/Pop-Up Pantry Supplies	\$325.57
Gingerich Well & Pump Services	Meter Pit Parts	\$1,026.89
Horizons	April COVID Freezer Meals	\$2,322.00
ION Environmental Solutions	WTP/WWTP Labs	\$639.00
IAMU	March Energizers	\$151.68
Iowa History Journal	Library Annual Renewal	\$18.95
John Deere Financial	Mower Parts	\$182.10
Merchant Services	April Merchant Fees	\$638.83
PEFA, Inc.	April Gas Purchase	\$2,384.88
Stutzman Lawn Care	FY20 Leaf Removal	\$347.50
iTech	Monthly Maintenance	\$200.00
The News	Budget Amendment	\$130.67
USDA	May Parkside Payment	\$2,532.00
Washington Evening Journal	Library Subscription	\$149.00
Waukee Public Library	Library Supplies	\$5.66
Yotty's	WTP Supplies	\$17.71
TOTAL		\$48,714.60

April Financials:

	Fund	Revenues	Expenses
001	General Fund	\$113,932.74	\$45,341.41
003	Aid to Public Library	\$3,459.42	\$0.00
004	Liability/Prop Ins	\$15,110.81	\$0.00
006	Street Assessment	\$611.47	\$0.00
007	Tax Credit Reimbursement	\$10,535.45	\$561.06
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$16,397.74	\$7,192.88
112	Employee Benefit	\$14,018.98	\$2,913.93
121	Local Option Sales Tax	\$11,745.23	\$0.00
125	Tax Increment Financing	\$52,161.97	\$0.00
127	Housing & Urban	\$2.50	\$0.00
131	Library County	\$0.00	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$262.59	\$83.60
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$0.00	\$0.00

137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$0.00	\$2,617.35
152	Parkside	\$653.53	\$3,990.32
153	Parkside Maintenance	\$1.57	\$0.00
154	Parks Playground Project	\$0.00	\$0.00
156	Riverboat Municipal Grant	\$9.90	\$0.00
181	Sr Dining HAA	\$0.00	\$0.00
182	SR Dining Waiver	\$0.00	\$0.00
183	Sr Dining Donation	\$3,107.12	\$2,229.83
184	Sr Dining Project CD	\$403.00	\$0.00
185	Sr. Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$8.21	\$0.00
205	Debt Svc 2012 B	\$21,987.79	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
308	2011 Infrastructure	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$47,133.21	\$36,009.87
601	Water Capital Projects	\$2.99	\$0.00
602	Water Sinking	\$0.01	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.40	\$0.00
610	Sewer	\$25,959.24	\$27,217.94
611	Sewer Capital Projects	\$5.02	\$0.00
612	Sewer Sinking	\$0.93	\$0.00
640	Gas	\$59,619.74	\$44,229.83
670	Landfill/Garbage	\$4,050.21	\$3,587.25
700	Cable TV	\$0.10	\$0.00
740	Storm Water	\$3,246.20	\$0.00
TOTAL		\$404,429.07	\$178,507.27

No one spoke in public forum.

Council received the sheriff's monthly status report via email with nothing out of the ordinary.

A public hearing to receive comments for FY20 Budget Amendment was opened by Philpot, seconded by Evans and upon roll call the vote was unanimous ayes. There were no written or oral comments received. Fleming moved to close the public hearing, McCain seconded, and upon roll call the vote was unanimous ayes.

Resolution No. 20-19 A Resolution approving FY20 Budget Amendment was introduced and caused to be read. Evans moved to approve Resolution No. 20-19, seconded by Stutzman and upon roll call the vote was unanimous ayes.

Discussion and action on Y of Washington County opening at Wellman Facility was had. Litwiller gave council an update on the plans that the Y has for reopening the Wellman Facility. McCain made a motion to approve the plans, Philpot seconded and upon roll call the vote was unanimous ayes.

Discussion and action on Cindy Thrapp Health Insurance Options was had. Litwiller explained the two options that the city has for Thrapp's Health Insurance. If we go with continuing the coverage through her current carrier the city would save around \$7,000 per year. Philpot made a motion to continue her current carrier if possible, McCain seconded and upon roll call the vote was unanimous ayes.

McCain made a motion to approve tree planting at 819 9th Ave. (Bernard Property) Right-of-Way, Stutzman seconded and upon roll call the vote was unanimous ayes.

Discussion and action on agreement with Garden & Associates to analyze alternative water supply and recommendations was had. Garrett explained that he's been looking into well back-up options. Well #3 is our current back-up option but the quality of the water is an issue. Another option would be to have Rural Water be the back-up. He explained the pros and cons to both options. Garden & Associates are willing to investigate this option for us and would cost \$9,200. McCain made a motion to approve, Philpot seconded and upon roll call the vote was unanimous ayes.

Discussion and action on agreement with Garden & Associates for Street Inventory Mapping. Garrett explained that we have completed the Sewer Mapping of the town and are currently working on Water Mapping. It only makes sense to do the street mapping as well. Garden & Associates would be willing to do this while they are doing the Water mapping and with an additional cost of \$4,500. Philpot made a motion to approve, McCain seconded and upon roll call the vote was unanimous ayes.

Discussion on Feral Cats in town was had. Miller explained that he has heard many complaints from residents in town that feral cats is a big problem. Council discussed options to help control this problem and asked that the office due some more research on some possible solutions or ways to help control this.

Discussion was had on Wellman re-open (COVID-19 update). Litwiller explained what the surrounding cities and the county are looking to do. The plan is to have the city employees return to full staff as of June 1st. The city hall will remain closed to foot traffic for the time being and we will look into some permanent options to be made before reopening. Sr. Dining, Skate Rink, and parks will remain closed as well.

With no further business to be discussed Philpot moved for adjournment at 6:39pm, Fleming seconded, and all voted aye. The next regular Council Meeting will be held Monday June 1, 2020 at 5:30pm via Zoom, meeting id: 826 0206 2136, PW: 530080.

Minutes transcribed by City Clerk subject to Council Approval.