

December 6, 2021

Wellman, Iowa

The Wellman City Council met in regular session in the Wellman City Hall Council Chambers at 5:30 pm. Mayor Ryan Miller presided with City Administrator, City Clerk, and the following Council Members: Aaron Fleming, Angela Stutzman, Anthony Evans, Fern Bontrager & Shannon McCain-via zoom. The Consent Agenda was approved upon motion by Stutzman, seconded by Bontrager and all voted ayes. The consent agenda includes the agenda, minutes from previous meeting, Approval of October Financials and the following:

**11/29 Payroll**

Erin R Campbell		\$1,053.13
Laurelin E Geno		\$85.55
Lisa M Lundstrom		\$384.78
Troy M Wilkins		\$437.85
Brenda J Reasor		\$1,026.29
Beth A VanWinkle		\$1,375.44
Betty J Johnston		\$80.10
Timothy J Garrett		\$1,993.00
Travis D Hartley		\$1,323.94
Jesse J Meade		\$1,379.89
Josh S VanWinkle		\$1,267.26
Ethan J Garrett		\$60.25
Debra S Hill		\$236.01
Deana Nolan		\$473.82
Anita J Kanagy		\$786.10
Kelly L Litwiller		\$2,025.94
Cynthia S Thrapp		\$1,116.78
Fed Taxes		\$4,771.35
State Taxes		\$2,020.00
IPERS		\$9,157.60
BC/BS		\$9,650.40
AFLAC		\$293.92
Brenda J Reasor	November Cell Reimbursement	\$70.00
Cynthia S Thrapp	November Cell Reimbursement	\$70.00
Cox Sanitation & Recycling	November Large Stickers/Recycling	\$4,782.00
Jesse J Meade	November Cell Reimbursement	\$70.00
Josh S VanWinkle	November Cell Reimbursement	\$70.00
Kelly L Litwiller	November Cell/Mileage Reimbursement	\$166.32
William D Nickell	December Yard Waste	\$175.00
Paws & More	November City Contribution/Customer Donations	\$362.53
Ryan Miller	November Mileage Reimbursement	\$22.40
Standard Pest Control	December Pest Control	\$65.00
Timothy J Garrett	November Cell Reimbursement	\$70.00
Travis D Hartley	November Cell Reimbursement	\$70.00

Treasurer State of Iowa	November Sales/Water Excise Tax	\$3,648.00
Todd Troyer	November Building Permits	\$35.00
Beth A VanWinkle	November Cell Reimbursement	\$70.00
Wellman Emporium	December Condo Fee	\$136.54
Alliant Energy	City Utilities	\$9,859.99
Badger Meter	Water Meter Network	\$23.50
Baker Paper	Skate/City Hall Supplies	\$181.11
Brown Supply	WTP Supplies	\$308.00
City of Wellman	City Utilities	\$2,494.33
City Sewer Service	Shop Pit Pump/Disposal	\$310.00
Cobb Oil	City Equipment Fuel/Gasoline	\$1,848.58
Compass Business Solutions	Bank Checks	\$325.09
Credit Bureau of Washington	Weekly Reports-Email Edition	\$150.00
Eastern Iowa Light & Power	Lift Station	\$151.24
Finish Line Technology	City Hall Security Cameras	\$1,610.00
Gambles	Streets/Parks Supplies	\$42.81
Hi-Line	Shop Supplies	\$122.46
Iowa Codification	October Supplement Codes	\$576.00
Iowa One Call	One Calls	\$24.30
Kalona Gutters	Parkside Gutter Cleaning	\$250.00
Kalona Machine & Fab	December Tank Rental	\$20.00
KCTC	City Monthly Fees	\$690.86
Leaf	City Hall Copier Lease	\$108.19
Mahaska Bottling Co.	Skate Pop for Resale	\$223.40
Menards-Iowa City	Christmas Tree Light Bulbs	\$359.82
Metering & Technology Solutions	Water Meters/Supplies	\$16,209.10
Project Share	Project Share	\$200.00
Rotary Club of Wellman	Meals/Dues	\$264.00
The News	November Minutes/Special Edition Advertising	\$239.44
Tyler Technologies	Utility Meter Interface	\$1,415.00
USABluebook	WTP Chemkeys/Supplies	\$1,229.56
USDI	November Retainer Fee	\$175.00
Visa	City Hall/Skate Rink Credit Cards	\$2,162.60
Washington Community YMCA	Banquet Hall Utility Bill	\$644.89
Wellman Auto Parts	Streets/Gas/Shop Supplies	\$725.89
Wellman Co-op Telephone	City Telephones	\$1,159.38
Wellman Post Office	City Hall Box Renewal	\$102.00
Yotty's	Gas/WTP/Shop Supplies	\$84.69
<b>TOTAL</b>		<b>\$95,173.42</b>

October Financials:

001	General Fund	\$131,096.78	\$49,148.57
003	Aid to Public Library	\$4,308.13	\$448.38

004	Liability/Prop Ins	\$19,634.20	\$0.00
	Flood Insurance-Fire		
005	Dept.	\$0.00	\$0.00
006	Street Assessment	\$3,145.66	\$0.00
	Tax Credit		
007	Reimbursement	\$3.86	\$3,353.13
040	American Relief Plan-ARP	\$0.00	\$0.00
050	Comm Dev Grant/Housing	\$0.00	\$0.00
054	Comm Dev Grant/Sewer	\$0.00	\$0.00
110	Road Use Tax	\$16,929.26	\$7,975.23
112	Employee Benefit	\$24,094.95	\$3,287.33
121	Local Option Sales Tax	\$16,673.05	\$1,380.00
125	Tax Increment Financing	\$50,257.19	\$0.00
127	Housing & Urban	\$1.79	\$0.00
132	Library Program	\$0.00	\$0.00
133	Library Local	\$10.75	\$162.48
134	Library Sitler Trust	\$0.00	\$0.00
135	Library Fines & Fees	\$0.00	\$0.00
136	Library State	\$1,532.01	\$72.21
137	Library Savings	\$0.00	\$0.00
138	Library Capital	\$0.00	\$0.00
151	Skate Rink	\$5,492.15	\$5,809.18
152	Parkside	\$2,155.03	\$4,075.49
153	Parkside Maintenance	\$1.11	\$0.00
154	Parks Playground Project	\$0.01	\$0.00
	Riverboat Municipal		
156	Grant	\$5.02	\$0.00
182	SR Dining Waiver	\$0.29	\$0.00
183	Sr Dining Donation	\$3,651.32	\$7,357.35
184	Sr Dining Project CD	\$0.00	\$0.00
185	Sr Dining CD	\$0.00	\$0.00
200	Debt Svc 2012 A	\$2.53	\$0.00
205	Debt Svc 2012 B	\$0.00	\$0.00
210	Debt Svc 2011 Infra	\$0.00	\$0.00
220	Debt Svc Parkside	\$0.00	\$2,532.00
301	Cap Equip Reserve	\$0.00	\$0.00
304	Cap Proj Parkside	\$0.00	\$0.00
305	Cap Proj Parks & Trls	\$0.00	\$0.00
500	Perm Funds/Library	\$0.00	\$0.00
600	Water	\$61,217.55	\$36,799.06
601	Water Capital Projects	\$0.00	\$40,840.38
602	Water Sinking	\$0.00	\$0.00
603	Water CD/RO Filters	\$0.00	\$0.00
604	Water RO Project	\$1.01	\$0.00

610	Sewer	\$29,661.32	\$19,601.56
611	Sewer Capital Projects	\$0.00	\$0.00
612	Sewer Sinking	\$0.67	\$0.00
640	Gas	\$23,515.04	\$38,163.02
670	Landfill/Garbage	\$6,217.04	\$5,363.00
700	Cable TV	\$0.06	\$0.00
740	Storm Water	\$3,347.94	\$0.00
<b>TOTAL</b>		<b>\$402,955.72</b>	<b>\$226,368.37</b>

No one spoke in public forum.

Resolution No. 21-28 A resolution authorizing and directing the City Clerk to write-off certain utility accounts as uncollectible was introduced and caused to be read. Evans moved to approve Resolution No. 21-28, Fleming seconded and upon roll call the vote was unanimous ayes.

McCain made a motion to approve LL Pelling 2022 Sealcoat Rates, Evans seconded and all voted ayes.

Discussion and action on light to be added at North Park & Catholic Church was had. Litwiller explained that a member of the church had contacted her in regards to the city adding a light to the pole that is located on the Church's property. The church will be adding one and he just thought that while Alliant is doing theirs that the city could have one added pointing towards the North Park. Evans made a motion to approve the light being added, McCain seconded and all voted ayes.

Discussion and action on Spring Court Cul-de-sac was had. Litwiller explained that it has been brought to her attention that back in 2004 the city council had approved Spring Court to become a dead-end road instead of a cul-de-sac but when you pull up the maps this was never actually completed. Litwiller would like to know how council would like to proceed. Fleming made a motion to reaffirm the 2004 Council Approval and proceed in getting in completed, Evans seconded and all voted ayes.

Discussion and action on Skate Rink operations was had. Brenda was present for this discussion and talked about how things have been running at the rink since she started. Litwiller explained Reasor had gotten a few inquiries about having adult only parties or open skates and the possibility of having alcohol. Litwiller has talked with Shawn Powell about the insurance side of things, and he didn't foresee any issues if there were certain restrictions followed. Evans made a motion to move forward with trying one event to see how things go with the discussed restrictions in place, McCain seconded and all voted ayes.

Bontrager made a motion to move forward with KCTC quote for setting up new laptops, Stutzman seconded and all voted ayes.

Discussion on accessory building city codes was had. Litwiller explained that she had received a response back from the attorney in regards to the changes that Council were interested in making. The attorney does not recommend these changes due to having the codes in place. He said that if the city has codes in place then they should be followed. Council discussed a few other small changes that they would like to see made and requested that Litwiller discuss with attorney and bring back to them.

Upon motion by Bontrager, seconded by Stutzman and upon roll call the vote was unanimous ayes council entered into closed session at 6:04pm per Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual request a closed session.

Upon motion by Fleming, seconded by Bontrager and all aye votes, council entered into open session at 6:56pm.

Upon motion by Fleming, seconded by Stutzman and upon roll call the vote was unanimous ayes council entered into closed session at 6:57pm per Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual request a closed session.

Upon motion by McCain, seconded by Evans and all aye votes, council entered into open session at 7:25pm.

With no further business to be discussed Bontrager moved for adjournment at 7:31pm, McCain seconded and all present voted ayes. The next regular City Council meeting will be on Monday, December 20, 2021, at 5:30 pm in the Council Chambers of the Wellman Municipal Building.

Minutes transcribed by the City Clerk subject to Council Approval.